

Resume of Jayarani Tan

Educational Qualifications

- 1983-1986 Ph.D Degree in Sociology at Universitaet Bielefeld (University of Bielefeld, West Germany)
- 1980-1982 Masters Degree in Sociology at Universitaet Bielefeld (University of Bielefeld, West Germany)
- 1979-1980 German Language Course at the Goethe Institute in Freiburg in West Germany
- 1979 Awarded 'Deutsche Akademischer Austauschdienst' (German Academic Exchange) Scholarship by the German Government for post-graduate studies in West Germany
- 1978-1979 Honours Degree in Sociology
University of Singapore
- 1975-1978 Bachelors of Arts Degree (Majored in Philosophy and Sociology)
University of Singapore

Work Experience

- 2011- Senior Lecturer at Singapore Management University
- 2009- Graduate Diploma in Human Capital Management for City University of New York offered at Aventis School of Management
- 2008- 2011 Lecturer at Singapore Management University
Helped develop the new syllabus for the module entitled 'Leadership and and Teambuilding'.
- 2008 - Services at SMU:
Admissions Committee Member: selection of candidates for LKCSB
- Project Adviser for UOB-SMU Entrepreneurship Alliance Centre
- Counselor to students at the Centre for Counseling and Guidance
- 2005 – 2008 Adjunct Lecturer at Singapore Management University and National University of Singapore
- 2007 Taught in the MBA program for National University of Singapore

Subject: Leadership in Organizations

- 2006 External Examiner for DBA Thesis submitted to Leadership Program, Graduate School, RMIT (Royal Melbourne Institute of Technology)
- 2004- 2005 Career Development Consultant for SAF Officers from MinDef for SMA (Singapore Manufacturer's Association) School of Management
- 2000 – 2005 Part-Time Lecturer at Singapore Institute of Management
Course taught: Introduction to Organizational Behaviour for the RMIT (Royal Melbourne Institute of Technology) Business Degree Program
- 1996- 2000 Human Resource Management Specialist at NUS Business School
Graduate Level Courses Taught:
Asia-Pacific EMBA program in 1997:
Business Ethics
Business Negotiation
Self-Management: IQ, EQ, AQ
- MBA program for the German Military University (Munich) conducted at NUS Business School in 1997
- Referee for the Asia Pacific Journal of Management (NUS Publication), and the Journal entitled, Research and Practice in Human Resource Management while working at NUS.
- Consultancy work with the Executive Development Program (NUS):
The Royal Brunei Airline Program (1996 - 1998)
Human Resource Management Program (1997)
- Consultancy work with the China Institute for Research and Development (1999): Management and Organization Issues – Communication, Conflict Management, Teamwork, Leadership and Self-Management
- 1991-1996 Part-Time Lecturer/Consultant at SIM (Singapore Institute of Management, University of London Program)
Subjects taught: Introduction to Sociology
Organization Theory
- 1991-1993 Tutor at NUS (Dept. of Sociology)
- 1987-1990 Personnel Manager (Head of Personnel Department) at Siemens Pte. Ltd.

- 1986-1987 Engaged in Research at the Institute of Southeast Asian Studies (ISEAS)
- 1981 Presented a Talk on the Political and Historical Development of Southeast Asia at a Seminar organized by the 'Deutsche Frauen Ring' (German Women's Circle)
- 1981 Consultant to the German Institute for International – Development (GTZ) in Bonn
- 1974-1975 Relief Teacher (Ministry of Education)

Publications and Conference/Working Papers:

- 1994 Hans-Dieter Evers, Jayarani Pavadarayan and Heiko Schrader, "The Chettiar Moneylenders in Singapore," 1994, in: H. - D. Evers and Heiko Schrader (eds.), The Moral Economy of Trade. Ethnicity and Developing Markets, Part II - Solutions to the Traders' Dilemma. London: Routledge , p. 198-207
- 1993 Hans-Dieter Evers and Jayarani Pavadarayan , "Religious Fervour and Economic Success: Chettiar Moneylenders in Singapore," 1993, in K. S. Sandhu and A. Mani (eds.), Indian Communities in Southeast Asia. Singapore: Times Academic Press, p.848-846

Community Work:

- 2009 - Appreciation Award for 10 years of service as mediator with the Ministry of Law.
- 1999- Subordinate Court Mediator and Community Disputes Mediator with The Community Mediation Centre, Ministry of Law, Singapore