



EMPLOYER / SPONSOR AGREEMENT FOR STUDENT PROGRAMME FEES PAYMENT

Student Details

Name (Per Student Records):	
NRIC / Passport / Matriculation No.:	
Programme:	

I acknowledge that I have been enrolled into the above Programme and that as a student I am subject to SMU's regulations and policies. I undertake and acknowledge that, if for any reason my Employer/Sponsor fails to pay the sponsored portion of Programme Fees stated below by the invoice due date, I will be personally liable to pay the said Fees to Singapore Management University ("SMU") forthwith.

If I fail to pay my Fees, SMU reserves the right to take such action as it deems necessary, including without limitation, terminating my candidacy and withholding my transcripts or degree certificates.

I acknowledge that in the case of termination of this Employer/Sponsor Agreement, SMU will not adjust nor refund the fees paid/payable for invoices in relation to the payment of the Programme Fees, that have already been billed, under any circumstances whatsoever (including any invoices billed within the 15 days' notice period for sponsorship termination).

Student's Signature

Date

Sponsorship Details

Programme Fees (Inclusive of GST)	Employer / Sponsor to Pay (S\$)	Student to Pay (S\$)
Tuition Fees		
Registration Fees		
Application Fees		
Others (pls indicate): _____		
Total:		



Employer / Sponsor Details

Organization Name:	
Company Registration Number:	
Organization Sub-Code: <i>(For Government Entities)</i>	
Contact Person Name:	
Contact Person Designation:	
Company Billing Address:	
Contact Number:	
Contact Email Address:	

I undertake that I have the authority to enter into this Employer/Sponsor Agreement on behalf of _____ ("**Organization**"). I agree on behalf of the Organization to pay the Programme Fees to be paid by the Employer/Sponsor as stated on Page 1 by the due date reflected on the invoice(s) from SMU.

I acknowledge that the Organization will remain responsible for the sponsored portion of Programme Fees even if the Student discontinues employment with the Organization and/or the sponsorship is terminated or rescinded by the Employer/Sponsor, unless the Organization terminates this Agreement by giving SMU no less than 15 days' notice in writing.

I further acknowledge that in the case of termination of this Employer/Sponsor Agreement, SMU will not adjust nor refund the fees paid/payable for invoices already billed to the Organization under any circumstances whatsoever (including any invoices billed within the 15 days' notice period for sponsorship termination) in relation to the payment of the Programme Fees by the Employer/Sponsor that is stated on Page 1. I agree that the onus and responsibility is solely on the Organization to arrange for any repayment of the sponsored fees directly with the Student, if it wishes to do so.

Authorized Person's Name, Signature
and Company Stamp

Date