

Student Login Page


Go to

<https://eservices.ica.gov.sg/solar/index.xhtml>

Select “Foreign Student” icon

Login with Student’s particulars provided in Registration Acknowledgement

A Singapore Government Agency Website



ICA Website

Student Login

Important Notes ▾

- This service will take about 6 minutes to complete
- Please login using the information provided in the Registration Acknowledgement Letter from the school
- All entries must be made in English. For full name field, only certain [Basic Latin](#) characters will be accepted
- Please do not use the back or refresh buttons of the browser
- For outcome letters, please click on "View Application Status" in Main Menu.

Student's Pass Application Number Full Name (As appears in travel document)

e.g. NU-YYYY-00000000012345

Sex Nationality Date of Birth

Select Here ▾ Select Here ▾ _____

Back
Login

If you encounter any problems with this e-Service, please email to ICA_STP1@ica.gov.sg with a screenshot of the error message.


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Student Main Menu Page

Select “Submit eForm 16” icon


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ICA Website

Foreign Student Main Menu


I want to...



Submit eForm 16



View Application Status



Print eForm 16

Logout

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eForm 16 Page Part 1

Complete all the highlighted fields

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Submit eForm 16

eForm 16 Document Listing Details Document Repository Module Confirmation

Important Notes ▾

- All field(s) are mandatory unless otherwise stated
- All entries must be made in English. For full name field, only certain [Basic Latin](#) characters will be accepted
- Notifications will be sent to you via email. Please ensure that you have entered the correct email address
- If you were previously issued with a Foreign Identification Number (FIN) by ICA, MOM or any Singapore Government Agencies, please provide it in this application. A sample FIN would be G1234567X or F1234567X.

Particulars of Applicant

Foreign Identification Number	Malaysian Identity Number (if any)	Malaysian Identity Card Colour (if any) Select Here ▾
Full Name (As appears in travel document)	Surname/Family Name	Alias (if any)
Sex	Nationality	Date of Birth
Country of Birth Select Here ▾	Marital Status Select Here ▾	Race
Religion Select Here ▾	Occupation (if any)	Employment/Dependant's Pass Expiry Date (if any)

Travel Document Details

Type Select Here ▾	Travel Document Number	Expiry Date
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eForm 16 Page Part 2

Complete all the highlighted fields

Do use the school address and telephone if you do not have a local address or phone number:

- Blk: 50
- Street Name: Stamford Road
- Floor: 04
- Unit: 01
- Street Number: 178899
- Telephone: 6828 0100

Contact Information

Email Address	Singapore Mobile Number
<input type="text"/>	<input type="text"/>

Course Information

Institute Applied For	Course Type	Course
<input type="text"/>	<input type="text"/>	<input type="text"/>
Period Applied From	Period Applied To	
<input type="text"/>	<input type="text"/>	

Residential Address in Singapore

Postal Code	Block/House Number	Floor Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Unit Number	Street Number	
<input type="text"/>	<input type="text"/>	

eForm 16 Page Part 3

Complete all the highlighted fields

Applicant's Father Residential Address

Singapore Citizen
 Singapore Permanent Resident
 Resident (Long Term Visit Pass/work pass/dependent's pass etc.)
 None of the above

Father's NRIC Number/FIN
.....

Singapore Mobile Number
.....

Applicant's Mother Residential Address

Singapore Citizen
 Singapore Permanent Resident
 Resident (Long Term Visit Pass/work pass/dependent's pass etc.)
 None of the above

Mother's NRIC Number/FIN
.....

Singapore Mobile Number
.....

List countries in which applicant has resided for one year or more during the last five years (starting from latest residential address)

Country/Place
Select Here ▾

Period of Stay (From)
Month ▾ / _____
(YYYY)

Period of Stay (To)
Month ▾ / _____
(YYYY)

Address
.....

Add Address

Antecedent of Applicant

Have you ever been refused entry into or deported from any country, including Singapore?

Yes No

Have you ever been convicted in a court of law in any country, including Singapore?

Yes No

Have you ever been prohibited from entering Singapore?

Yes No

Have you ever entered Singapore using a different Passport or Name?

Yes No

If any of your answers is 'Yes', give details below:

0/500

Declaration By Applicant

I declare that all information submitted in this application is true, accurate and complete to the best of my knowledge and belief. I understand that, if I have concealed relevant information or provided false, inaccurate or misleading information, I may be prosecuted and any facilities, rights or privileges granted under this application may be withdrawn.

I undertake not to study without a Student's Pass.

I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act.

I undertake to comply with the provisions of the Immigration Act and any regulations made thereunder or any statutory modifications or re-enactment thereof for the time being in force in Singapore.

I undertake not to be involved in any criminal offences in Singapore.

I undertake not to indulge in any activities which are inconsistent with the purpose for which the immigration passes have been issued.

I further undertake not to be engaged in any form of employment or in any business, profession or occupation in Singapore whether paid or unpaid, without a valid work pass issued under the Employment of Foreign Manpower Act (Cap. 91A).

I am aware that overstaying or working illegally in Singapore is a serious offence and on conviction, the penalties may include mandatory imprisonment and caning.

I understand that if the Controller of Immigration is satisfied that I or any member of my family breaches this undertaking or becomes an undesirable or prohibited immigrant, he will cancel my immigration pass and the passes of the members of my family, and we may be required to leave Singapore within 24 hours of such cancellation.

I give my consent for your department to obtain and verify information from or with any source, as you deem appropriate for the assessment of my application for immigration facilities.

I have read and agreed to the declaration.

Go to Main

Next

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eForm 16 Page Part 4

Answer all the questions and tick the checkbox to agree to the declaration

Click [Next] to proceed


Document Listing Details Page

Take note of the required documents

Click [Download Form 16] to download the completed eForm 16

Click [Next] to proceed

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ICA Website

Submit eForm 16

eForm 16 Document Listing Details Document Repository Module Confirmation

Document Required

- Please upload all the required documents by **31 Jan 2022**, otherwise this draft application will be deleted.

(Applicant) ▾

S/No.	Document Type
1	Form 16 Download Form 16
2	Passport Size Photo
3	Travel Document Biodata For sample illustration, click here
4	Birth Certificate

Back Next

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Document Repository Module Page

Applicant is required to upload all the documents by clicking [Upload Document]

Click [Proceed] to continue

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Upload Documents

Important Notes ▾

These are the instructions to follow:

- Maximum file size is 2MB per file
- You can use the resizer tools below to reduce the file size or convert the file format from PNG to JPG
- All documents are mandatory unless stated otherwise
- In order for ICA to view your documents, please unprotect or unlock your documents before uploading
- All documents (except photo) must be in PDF or JPG/JPEG format
- Photo must be in JPG/JPEG format

All documents have to be in English. ICA Accepts:

- Translations provided by the embassy of the document's country of origin
- Translations produced by a notary public in Singapore or the document's country of origin
- Privately created translations attested by the embassy of the document's country of origin, or notarised by a notary public in Singapore or the document's country of origin

Tools:

- Use [Image Resizer](#) to reduce the image to 2MB
- Use [PDF Resizer](#) to reduce the PDF file size to 2MB
- Use [Image Editor](#) to modify the dimensions of the colour photograph

Passport Size Photo *Required

Please submit a passport sized colour photograph which is taken within the last three months and against a white background

[Upload Document](#)

Travel Document Biodata *Required

Please upload your travel document biodata page

[Upload Document](#)

Birth Certificate *Required

Kindly furnish a copy of Applicant's Birth Certificate that has been duly notarized, translated and authenticated by the relevant authorities

[Upload Document](#)

Form 16 *Required

Please upload the signed Form 16 Declaration

[Upload Document](#)

Proceed

[Back](#)

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Confirmation Page


Kindly check through the details in the eForm 16

Click [Back] to go back to eForm 16 page to amend the details

Re-upload the amended eForm 16

Click [Submit] to proceed

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ICA Website

Submit eForm 16

eForm 16 Document Listing Details Document Repository Module Confirmation

Photo

Form 16
IMMIGRATION ACT
CHAPTER 102
IMMIGRATION REGULATIONS
APPLICATION FOR STUDENT'S PASS
[REGULATION 14(2)]

PART A - Particulars of Applicant			
Foreign Identification Number (FIN) (if applicable)			
Full Name in BLOCK LETTERS (Underline Surname)			
Alias (if any)	Sex	Date of Birth (DD/MM/YYYY)	
Race	Buligion (Denomination)	Nationality	Province/ State Country of Birth
Expiry Date of Employment/ Dependant's Pass if any (DD/MM/YYYY)	Occupation, if any	Marital Status	
Type and Serial No. of Travel Document Held		Expiry Date of Travel Document (DD/MM/YYYY)	
INTERNATIONAL PASSPORT / Scholarship Applied For	Type of Course	Period Applied For	
SINGAPORE MANAGEMENT UNIVERSITY			
Applicant's Father Information:			
Residential Status:		NRIC/FIN No:	
Full Name	NIL		
Sex	Nationality	Date of Birth (DD/MM/YYYY)	Singapore Mobile Number

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Summary Page

Click [Make Payment] to complete the payment for the processing fee either by:

- Visa or MasterCard Credit/Debit card; OR
- Valid Internet Banking Account with Citibank, DBS/POSB, UOB, or OCBC

The application will be withdrawn if fail to complete the payment


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ICA Website

Submit eForm 16

eForm 16 Document Listing Details Document Repository Module Confirmation



Summary

You have successfully completed the eForm 16.
The application will only be processed after the processing fee has been paid.
Please proceed to make payment by 03 Feb 2021, failing which, you will need to resubmit the eForm 16.

[Go to Main](#) [Make Payment](#)

Note to Students:

1. Please contact the school/ICA if there is a need to withdraw the submitted application due to incorrect declarations in the application.
2. Any amendment to the particulars in the application is not allowed once the application has been routed to ICA for processing.

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